# **Spring Semester Repeat Exams**

## **Application Procedure**

Please follow the guidelines below for taking repeat exams:

#### 1. Make sure your Student ID Number is listed on the Repeat Exam Noticeboard.

The list of students eligible to take a Repeat Exam will be posted on a noticeboard in the Student Hall of the Liberal Arts and Sciences Main Building from 9:00 a.m. on Friday, August 24, 2018. If your student ID number is listed and you would like to take that Repeat Exam, please follow Step 2 below.

Please note that those who are not listed cannot apply for the Repeat Exams.



\*For the detailed information on Repeat Exam: pp.10-11, "Liberal Arts and Sciences Course Registration Guide for International Programs Students", AY2017

Your grade results for the Spring semester AY2018 can be checked on the NU portal from 9:00 a.m., August 24. You need your NU ID and password to log into the site. https://portal.nagoya-u.ac.jp/

#### 2. Submit an application form for a Repeat Exam to the ILAS Office

Submit an application form to the ILAS Office between 9:00 a.m., August 24 and 5:00 p.m., August 29 (excluding holidays). You can obtain the application form at the ILAS Office during that period.



Please show your NU student ID when submitting an application form.

You will not be able to take a Repeat Exam without applying.

### 3. Take a Repeat Exam

Repeat Exams this semester will be held from August 31 to September 5, 2018.

Please check the noticeboard for the repeat exams since the schedule or classrooms may change.



The Repeat Exam Timetable will be fixed and displayed on the NU portal and the noticeboard after the application period.

#### 4. Check Results on the NU portal

You will be able to check the results of Repeat Exam on the NU portal from 9:00 a.m., September 13. Grades for the repeat exams will be either "C" or "F".

For inquiries: ILAS Office

Tel: 052-789-4725 / email:kyo-kyomu@adm.nagoya-u.ac.jp